



WALLACE STATE

HANCEVILLE • ONEONTA

2026-2027 Financial Aid Appeal Form Satisfactory Academic Progress Appeal

Student's Name _____ Student's "A" Number _____

E-mail address _____ Student's Cell Phone _____

Declared Major: _____ Circle One: Fall 2026 Spring 2027 Summer 2027

* Complete appeals with advisor signature and documentation may be emailed to karen.downs@wallacestate.edu. iPhones and Android phones have apps that allow users to scan documents for easy emailing and uploading.

Financial Aid Appeal Deadlines					
FALL 2026 OPEN ENROLLMENT/ MINI I	8/10/2026	MINI II	10/12/2026	LAST DATE TO SUBMIT DOCUMENTATION	Full Term- 9/10/26 Mini Term-11/12/2026
SPRING 2027 OPEN ENROLLMENT/ MINI I	01/05/2027	MINI II	03/03/2027	LAST DATE TO SUBMIT DOCUMENTATION	Full Term- 2/05/27 Mini Term-4/03/2027
SUMMER 2027 OPEN ENROLLMENT/ MINI I	05/17/2027	MINI II	06/28/2027	LAST DATE TO SUBMIT DOCUMENTATION	Full Term- 6/17/27 Mini Term-7/28/2027

Have you previously submitted a Financial Aid appeal? YES NO

Have you completed a degree or certificate at Wallace State Community College or at another school? YES NO

SAP Guidelines

- Federal regulations require students to maintain Satisfactory Academic Progress (SAP) in three areas - cumulative GPA, hours earned, and maximum time limit- to be eligible for financial aid. See the SAP policy listed at www.wallacestate.edu/financialaid.
 - GPA must equal 2.0**
 - Students must pass 67% of all classes they start**
 - Students may only receive aid on up to 150% of their Degree Program**
- It is the **student's** responsibility to stay informed of the SAP standards and to monitor their own progress on their Financial Aid Information at "My Wallace State."
- Students who fail to meet SAP will be notified by the financial aid office if they are out of compliance and not eligible to receive aid due to insufficient academic progress on "My Wallace State."
- Submission of an appeal is NOT an automatic approval for financial aid.** Students will be notified of the Appeal Committee's decision on their student email.

Reinstatement Request Type

Below please indicate which situation applies to your academic difficulty:

- Medical Death Illness
 MAX Military Service Other Circumstances

Note: Circumstances related to the typical adjustment to college life such as learning how to study, learning how to use electronics/access online classes, working while attending school, financial issues related to paying bills and car maintenance/travel to campus, are not considered as extenuating for purposes of appealing suspension of financial aid.

Directions for submissions:

- Students cannot appeal a prior balance owed because of an early withdrawal or a Return of Title IV balance owed.
- **Incomplete applications will receive an automatic denial**
- **A detailed letter of explanation.** Please make sure to address the specific semesters where you experienced academic problems or withdrawals. Include what actions you took to try to meet your responsibilities during the time of your mitigating circumstances and how your circumstances have improved.
- **Proof** that the event you described occurred. (Statement from your physician, medical bills, police report, obituary, etc.) Proof should support the circumstances in the letter and the terms on transcript in which circumstance occurred.
- **Degree Works from your My Wallace State account.** Once you have discussed this with an advisor both of you must sign the appeal below.

Appeal Results Student Acknowledgments

- If **DENIED:** by signing below I understand that decisions are processed on a case-by-case basis, and the committee may **deny** any SAP appeal. I also understand that the decision of the appeal committee is final.
- If **APPROVED:** by signing below I recognize that I am expected to make academic progress as detailed.
 - pass all courses with a “C” and no withdrawals
 - **only** register for courses that are in my Educational Plan that was submitted with Financial Aid Appeal. Additional courses or program changes are not allowed.

Signature: _____

Date: _____

Advisor Signature: _____

Date: _____

Projected Graduation Date: _____

KEEP A COPY FOR YOUR RECORDS

Submit **completed** documents at Lion Central, email to karen.downs@wallacestate.edu or mail to:

Wallace State Community College
Financial Aid Office
P.O Box 2000
Hanceville, AL 35077-2000

FOR OFFICE USE ONLY

Hours Attempted _____ Hours Completed _____ GPA:

Major change: _____

Appeal Committee Approved Denied

Recommendation

FA Official Signature

Date

The Free Application for Federal Student Aid (FAFSA) is the only form that a student is required to complete to be considered for student assistance from any of the Title IV, HEA programs. No additional application or other request for information can be required by an institution in support of the student’s request for Title IV, HEA program assistance, except for information needed to ensure the student’s eligibility for such assistance (e.g., information needed to complete verification or to demonstrate compliance with the student eligibility provisions of the HEA and the regulations).

Wallace State Community College prohibits discrimination based on the grounds of sex, sexual orientation, gender identity, part- or full-time status, disability, age, race or national origin, be excluded from participation in, be denied the benefits of any educational program or activity.